

El Monte Rosemead Adult School  
10807 Ramona Blvd., El Monte, CA 91731  
(626.258.5800)

STUDENT NAME: \_\_\_\_\_

ID# \_\_\_\_\_

**BE A TECHNOLOGY SPECIALIST!**

**START YOUR NEW CAREER**  
**OFFICE SYSTEMS &**  
**TECHNOLOGIES**  
**COMING SOON IN FALL 2020**



Class will cover the following:

- Computing Fundamentals
- Classifying & Evaluating Computers
- Software Management
- Data & Hardware Protection
- Networking fundamentals
- Computer Safety and Ethics
- IC3 certification Preparation
- (Costs do not include textbook)
- Computer Operating Systems
- Career opportunities in the industry
- Computer Troubleshooting
- Key Microsoft Applications Review
- Exploring the Internet
- Technology and society web content

**\*Cost - \$50.00**